

# Flinders Shire Council RADF Application Form 20/21

## Form Preview

### Applicant Details

- Before beginning your application, you will need to read the Flinders Shire Council Regional Arts Development Fund Guidelines ([available HERE](#)).
- All applicants are encouraged to meet with the RADF Liaison Officer to discuss your application before applying.
- For assistance or to arrange an appointment please contact email: [cdo@flinders.qld.gov.au](mailto:cdo@flinders.qld.gov.au) or p. 4741 2900.

**I have read and understand the Regional Arts Development Fund guidelines**

☐ Yes ☐ No

**Applicant**

☐ Individual ☐ Organisation ☐ Auspiced Application

Please note that individuals or organisations who do not have an ABN, will require an individual or organisation who hold an ABN to auspice their project. Learn more about [auspicing](#) here. The individual / organisation will be responsible for administering the grant. In the support material section of this application, applicants will need to upload a copy of a letter from the individual / organisation consenting to this agreement.

**Do you, or your group/organisation, predominantly identify with any of the community groups below?**

- ☐ Aboriginal people
- ☐ Torres Strait Islanders
- ☐ Australian South Sea Islanders
- ☐ Older people (over 55 years of age)
- ☐ People with a disability
- ☐ Women
- ☐ Children and young people (30 years and under)

Please note, this question is only for statistical data and is not used in relation to the approval of your application.

### Individual

**Name**

Title First Name Last Name

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**Address**

Address


**Email**

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Must be an email address.

### Phone Number

Must be an Australian phone number.

### Do you have Australian citizenship or permanent residency status?

☐ Yes

☐ No

### ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

## Organisation

### Organisation Name

Organisation Name

### Contact Person and Position

### Address

Address

  

### Email

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Must be an email address.

### Phone Number

Must be an Australian phone number.

### ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

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Main business location	

Must be an ABN.

## Auspiced Applications

### Who is your auspicing arrangement with?

- ☐ An incorporated organisation
- ☐ An individual with an ABN

### Name

- ☐ Individual
- ☐ Organisation

Organisation Name

Title      First Name      Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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### ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
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ABN
Entity name
ABN status
Entity type
Goods & Services Tax (GST)
DGR Endorsed
ATO Charity Type <a href="#">More information</a>
ACNC Registration
Tax Concessions
Main business location

Must be an ABN.

### Contact Person and Position

### Address

Address

  

### Email

Must be an email address.

## About the Project

\* indicates a required field

### About the Project

#### Project Title \*

#### Describe your project or activity. \*

Word count:

Consider: What are the main activities involved in this project? What are the main aims/objectives of this project? How does your project relate to Flinders Shire locally determined priorities? Provide any sketches or visual aids which may assist in the support upload section.

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### What is the main art form category of your project? \*

- |   |   |                               |   |
|---|---|-------------------------------|---|
| <input type="radio"/> Visual arts, craft and design | <input type="radio"/> Community Arts and Cultural Development | <input type="radio"/> Dance   | <input type="radio"/> Music             |
| <input type="radio"/> Theatre                       | <input type="radio"/> Museums / Collections / Heritage        | <input type="radio"/> Writing | <input type="radio"/> Film / Multimedia |

### Select the type of activities participated in as a part of the funded activity: \*

- |  |   |
|--|---|
| <input type="checkbox"/> Community consultation, arts research | <input type="checkbox"/> Performances                             |
| <input type="checkbox"/> Creative development of new work      | <input type="checkbox"/> Placemaking                              |
| <input type="checkbox"/> Cultural tourism                      | <input type="checkbox"/> Professional career development activity |
| <input type="checkbox"/> Events and festivals                  | <input type="checkbox"/> Publications                             |
| <input type="checkbox"/> Exhibitions and collections           | <input type="checkbox"/> Other: <input type="text"/>              |
| <input type="checkbox"/> Heritage protection and promotion     |   |

### What amount of funding are you seeking for your project? \*

\$

Must be a dollar amount.

The Community Rounds program covers only 65% of total costs.

### What is the total number of volunteers expected? \*

Must be a number.

Those donating their time: artists, professionals, community members, elders etc.

### What is the total participant numbers expected? \*

Must be a number.

Participants are those that actively engage in arts activities eg. workshop participants

### What is the total audience numbers expected? \*

Must be a number.

Audience members have a passive engagement eg: audiences at an art exhibition, performance, event

### Community groups which will specifically benefit from the project (if applicable)

- ☐ Aboriginal People
- ☐ Torres Strait Islanders
- ☐ Australian South Sea Islanders
- ☐ Children and young people (30 years and under)
- ☐ Older people (over 55 years of age)
- ☐ People with a disability
- ☐ Women

**Is your project aimed at specific communities as participants and / or audiences? Only complete this section if your project specially and directly targets people from one or more of these groups, not if your project is generally available to all members of the community.**

- |                             |  |  |   |
|-----------------------------|--|--|---|
| <input type="radio"/> Women | <input type="radio"/> Aboriginal peoples | <input type="radio"/> People from culturally and | <input type="radio"/> Seniors (55 years or older) |
|-----------------------------|--|--|---|

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- |   |  |                                       |  |   |
|---|--|---------------------------------------|--|---|
| <input type="radio"/> Men                                     | <input type="radio"/> Torres Strait<br>Islander peoples        | linguistically diverse<br>backgrounds | <input type="radio"/> Young people<br>(12-21 years of age) | <input type="radio"/> People with a<br>disability |
| <input type="radio"/> Emerging Artists /<br>Cultural Workers  | <input type="radio"/> Australian South<br>Sea Islander peoples | <input type="radio"/> Children (0-11) | <input type="radio"/> Regional<br>Queenslander             |   |
| <input type="radio"/> Established Artists /<br>Cultural Works |  |                                       |  |   |

**If your project is specifically targeting a group / community / audience (i.e. Indigenous people), describe your process for this engagement.**

**Which of the Locally Determined Priorities does your project align with? \***

- ☐ Story Telling - Valuing history and heritage and sharing stories from our past.
- ☐ Building capacity for a creative community - Focusing on professional development and encouraging arts and cultural within our community to progress.
- ☐ Vibrant places and spaces - Focusing on public art, animating spaces and ensuring the community is visually appealing.
- ☐ Stronger communities - Supporting community wellbeing post adverse events i.e drought, population decrease, job losses etc.

**Please describe how your project aligns with the above Locally Determined Priorities? \***

**Describe how your project addresses the following criteria:**

**Quality • Is this activity / project producing high quality arts and local initiatives for the Flinders community? • Has the organiser had success in the past with similar projects?**

**Impact • What are the returns on this investment? This can be cultural, artistic, social or economic. Example include: more communities members having specific skills, increase of tourism, increase of social activities.**

**Viability • Is there good planning behind this application? • Are there possibilities to expand this activity further? • Have there been partnerships developed?**

**Reach • Does the activity / project provide access and engagement in arts and culture for diverse communities, practitioners, participants and audiences? • Is**

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**there evidence that there is local demand for this project? • How was demand measured? Examples include: follow up on previous activities, surveys, verbal discussions.**

**How will this project benefit you, your community or artists/cultural workers? Give a brief description about the results you expect from the project. Examples could be: skill development, community access, media coverage for your art form, professional development, innovation, new work, quality of life for the community.**

**How will you capture audience / participant / partner feedback for your project? Please note this is necessary part of your project delivery and outcome report - resources are available on the Arts Queensland website or RADF Liaison Officer.**

**Please outline the steps you have taken to address the issues of workplace health and safety, public liability insurance, copyright and relevant licenses.**

## Partners

Will your RADF Project engage local partners? A partner is an individual or business or organisation who provides assistance or in-kind services (in all shapes and forms) that enables the successful delivery of a project, program or activity.

### Name of Partner

### Value of Support (\$ for financial and IK for in-kind support)


## Project Plan

Your project plan should be as comprehensive as possible, outlining the various stages of your project (e.g. meetings with partners, booking facilities, advertising etc.). Write a date in the column beside each stage to indicate when you expect to complete that stage of the project. All applicants must complete this section

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## Form Preview

### Project Stage and Date


## Budget

### Income Budget

The income of your budget includes your requested RADF Funding and other income sources such as sponsorship, fundraising, donations, ticket sales and funding requested from other organisations. Please note RADF Funding only covers 65% of total project costs.

Income	\$
	\$
	Income and Expenditure need to balance

### Income Totals

#### Total Income Amount

\$

This number/amount is calculated.

### Expenditure Budget

The expenditure in your budget includes all expenses involved in your project such as artist fees, travel, advertising.

Expenditure	\$
	\$



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	Income and Expenditure need to balance
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### Expenditure Totals

#### Total Expenditure Amount

\$

This number/amount is calculated.

### Support Materials

\* indicates a required field

### Artist Information

Please provide information about the artists involved in your project. This includes:

- a resume or CV from the artist
- an eligibility checklist (available for download at FSC Website) for each professional and emerging professional artists
- written confirmation from the artists of their support for the project.

#### Name of Artist

#### Role or position in project

#### Where does the artist reside?

☐ Queensland

#### Rate of Pay (\$ / hr or \$ / day)

#### Artist Information Upload \*

Attach a file:

A minimum of 1 file and a maximum of 10 files may be attached.

### Budget Information

Please provide quotes and estimates for all budget items you are requesting RADF to fund. This includes artists fees, accommodation, travel, materials, venue hire etc.

Attach a file:

A minimum of 1 file and a maximum of 10 files may be attached.

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### Project Support

Project support can include

- Letters of support from relevant community groups, organisations and businesses.
- Sketches of project plans and outcomes
- Examples and outcomes of previous works / events
- Confirmations of significant partnerships

Attach a file:

A minimum of 1 file and a maximum of 10 files may be attached.

### Auspicings

If your project is being auspicied, please include a letter confirming this from the individual / organisation consenting to this agreement.

Attach a file:

### Certification

All Applicants I, the undersigned, certify that: • I have read and will abide by the Flinders Shire Council Regional Arts Development Fund Guidelines. • The statements in this application are true and correct to the best of my knowledge, information and belief and the supporting material is my own work or the work of the artists named in this application. • I have read and understood the Information and Privacy and Right to Information Statement below and agree to the use and disclosure of information as outlined in the Statement.

**Information Privacy and Right to Information** The information you provide in your grant application will be used by the Council to process and assess your application and, if successful, to process, pay and administer your grant. The Council may contact other funding agencies to verify grants requested from other funding agencies in support of your project. If your application is successful, the Council may disclose the following Information to Arts Queensland: the information you provide in your grant application the amount of funding you receive the information you provide in your outcome report and text and images relating to your funded activity.

The Information may be used by the Council or Arts Queensland for reporting purposes, training, systems testing and process improvement. The Information may be anonymised and used for statistical purposes. The Information may be used by the Council or Arts Queensland for the promotion of RADF or the promotion of funding outcomes for arts and cultural development in Queensland. For this purpose, the Information and your contact details may be provided to Queensland Government Members of Parliament, the media and other agencies who may contact you directly. The Council and Arts Queensland may also publish the Information in their Annual Reports or on their websites.

**Name in Full**

Community Organisation

Position

Date

Must be a date.