

Business Incentive Application - Round 2

Form Preview

Guidelines

* indicates a required field

Objectives of Flinders Shire Businesses Incentive Program

The Flinders Shire Business Incentive Program is a Flinders Shire Council initiative to attract new investments, to support revitalisation of local Businesses, generate investment and create employment opportunities across the Flinders Shire region. The goals of this program are to increase the economic opportunities for businesses through increased patronage, support new investments that generate economic benefit to the region, support the preservation and improvement of buildings and make more attractive commercial streetscapes across townships in the Shire.

Selection Criteria

Applications must demonstrate:

- Business located within Hughenden, Prairie and Torrens Creek Town zone/ boundary (see attachment A for map).
- Business outside of designated zones must have a premises and relevant approvals in place to operate.
- Business may submit multiple applications up to the total value of grant funds available for their business category. The full funding available to an eligible business will be available up to 5 years from original approval date.
- If a business operates from multiple lot plans within approved funding zone, they will be eligible to apply for full funding allocation per block.

For more information, please read the [Business Incentive Policy](#).

Funding Tiers

Sole Trader

- Must hold current ABN.
- Support the local industry, but not a home-based business.
- Business presence within the shire.
- Funding Allocation: capped at \$2000 over 5 years.

Micro Business

- Employ 1 to 4 persons.
- ATO turnover < \$2million.
- Funding Allocation capped at \$5,000 over 5 years.

Small / Medium Business

- Employ 5 to 50 persons.
- ATO turnover \$2 million to < \$50 million.

Business Incentive Application - Round 2

Form Preview

- Funding Allocation: capped at \$10,000 over 5 years.

Eligible Applicants

Business and Investors Incentive Program is for the following:

- An existing business, located within the Shire, to expand their operations.
- An existing business, located outside the Shire, to relocate or establish within the Shire; and
- A new business to establish within the Shire, in the expectation that the business will directly or indirectly provide increased employment opportunities or services for residents of the Flinders Shire.

Note: Large businesses and investments fall outside the scope of this policy and will be considered separately by Council.

Eligible Expenditure

The below items are considered eligible under the policy guidelines:

- Upgrade Shop Fronts
- Structural Upgrade – internal and external
- Non-mobile Plant such as digital screens, POS systems, security, A/V equipment and the like,
- Billboards & signboards
- Staff housing construction
- Council Product – eg Gravel (can only be used on a commercial and industrial blocks)
- Employee incentives to attract new staff
- Marketing materials (signs, banners, brochures, mailers, etc.)
- IT equipment, software and supplies
- Website (redesign and/or upgrade, etc.)
- Staff training and development
- Office Furniture

Note: If request is for Council product e.g. Gravel, amount of product provided will be based on the value of the material at the time of application, including Royalty Rates payable by Council, up to the total funding amount available to the business.

Ineligible Expenditure

The following will **not** be considered for funding:

- General Maintenance
- Any tasks related to day-to-day running, such as operational activities
- Any other task as deemed by Council

Business Incentive Application - Round 2

Form Preview

Outcome Process

- All applications are to be submitted via SmartyGrants.
- In determining the level of assistance required, Council shall:
 - Ensure applications are eligible.
 - Assess application against the Selection Criteria (see above).
 - Application submitted to the Ordinary Council Meeting for decision.
- Applicants will be advised of outcomes after the relevant Council meeting.

Successful applicants:

You will receive a formal letter and a purchase order for the financial contribution amount within 4 weeks of approval. Your business will be required to submit an invoice for payment and return your signed formal contract.

All funds must be:

- Expended and project/s completed by the end of the financial year.
- Acquittal reports completed via SmartyGrants as per the date in your formal contract.

Further funding will not be given until acquittal reports are received and approved.

Unsuccessful applicants:

Failure to receive funding is not necessarily due to a poor application but may be the result of the demand for funds. Council reserves the right to offer a smaller amount if total budget is over subscribed.

For feedback on your application, please refer to the contact phone number given in your notification letter. You may wish to consider submitting another application at a later date.

I have read and understand the above guidelines and confirm that the information in this application is true and correct. *

☐ Yes

Contact Details:

Community Development Officer - Health and Wellbeing

Flinders Shire Council

PO Box 274

HUGHENDEN QLD 4821

P: (07) 4741 2900

E: sportandrec@flinders.qld.gov.au

Applicant Information

*** indicates a required field**

Applicant Details

Business Incentive Application - Round 2

Form Preview

Contact Name *

Who is the direct contact for this application.

Phone Number *

Must be an Australian phone number.

Email *

Must be an email address.

Postal Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Business Details

Business Type *

- ☐ Existing Business
☐ New Business

Has your business accessed funding under this funding program within the last 5 years? *

- ☐ Yes
☐ No

If yes, what was the value of previous grant?

Must be a number.

Funding Category *

- ☐ Sole Trader
☐ Micro Business
☐ Small / Medium Business

No more than 1 choice may be selected.

Business Name *

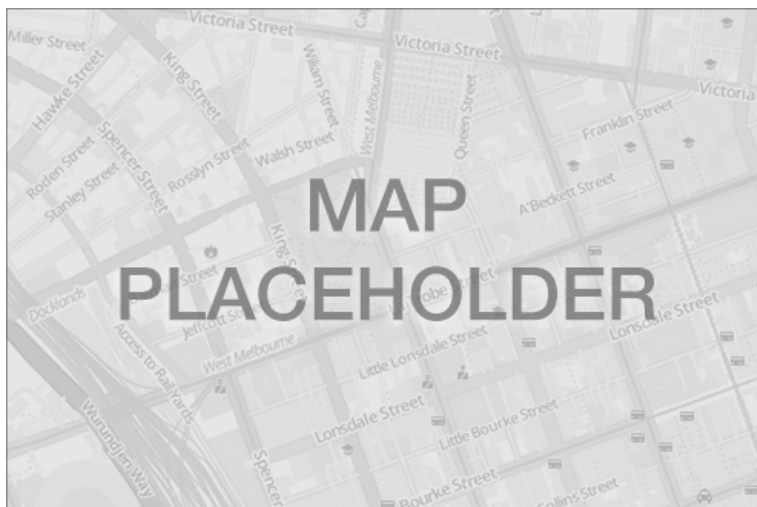
Organisation Name

Business Address *

Address

Business Incentive Application - Round 2

Form Preview



Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Lot / Plan Number (if known)

Project / Works Details

* indicates a required field

Proposed Project / Works

Proposed Type of Works

- | | | |
|---|--|---|
| ☐ Upgrade Shop Front | ☐ Council Product
(commercial & industrial only) | ☐ Office Furniture |
| ☐ Structural Upgrade | ☐ Billboard & Signboards | ☐ Website |

Business Incentive Application - Round 2

Form Preview

☐ Marketing

☐ Equipment

☐ Other:

☐ IT

Please seek a quote from Council for gravel supply.

Project / Works Start Date *

Must be a date and no earlier than 8/8/2025.

Project / Works End Date *

Must be a date and no later than 30/6/2026.

Total Funds Requested from Council *

Must be a dollar amount.

Scope of Works *

Word count:

Description of works to be completed.

What value will the project / works bring to your business? *

E.g. Increase business exposure, increase employment opportunities, etc.

How will council be acknowledged for their financial contribution? *

☐ Local Media (Flinders Post)

☐ Print media (flyers, programs, posters)

☐ Regional Media (North West Star, Townsville Bulletin, North Queensland Register)

☐ Social Media (Facebook, Instagram)

☐ Other:

At least 2 choices must be selected.

Verbal acknowledgement can not be the only acknowledgement for the financial contribution by council. Please remember proof of your acknowledgement will be required as part of your acquittal.

Project / Works Budget

* indicates a required field

Total Project Budget

- All figures are to be calculated on GST incl. basis.
- Your budget must balance (total expenditure must equal total income amount).

Business Incentive Application - Round 2

Form Preview

- Please make sure your contribution and the Business Incentive Grant is included in the budget.
- Quotes will be required for this application to support your budget and the items you're requesting the grant to cover.

Income	\$	Expenditure	\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

Budget Totals

Total Income Amount *

\$

This number/amount is calculated.

Total Expenditure Amount *

\$

This number/amount is calculated.

Total Project Cost

\$

This number/amount is calculated.

Support Documents

* indicates a required field

Quotation for Project / Works *

Attach a file:

Please add all quotes that cover the items you wish to use the grant for - Quotation dates must be within the last 3 months.

Drawings / Designs for proposed works (if appropriate) *

Attach a file:

If this does not apply to your project / works, please add a blank page.

Other:

Attach a file:

E.g. Project Plans, Marketing Plans, etc.

Applicant Declaration

Business Incentive Application - Round 2

Form Preview

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Declaration

I certify that I am authorised to prepare and submit this application for the Business Incentive Program (BI Program).

I have read the guidelines relating to the BI Program and certify that the information provided in this form is correct and discloses full and accurate information of income, expenditure and activities proposed for the project / works.

Name *

Title	First Name	Last Name

Name

Title	First Name	Last Name

Privacy Collection Notice

Flinders Shire Council is collecting your name, residential address and telephone number in accordance with the Local Government Act 2009 in order to process your application. The information will only be accessed by employees and/or Councillors of the Flinders Shire Council for Council Business related activities only. Your information will not be given to any other person or agency unless you have given permission, or we are required by law.