

# Arts Advisory Nomination Form

## Form Preview

### Art Advisory Group | Committee Nomination

#### Completing the Nomination Form

Welcome!

Complete this form to submit your Arts Advisory Group (AAG) nomination.

Your nomination form will not be received until all the required questions are completed and you SUBMIT the form.

Once you have submitted your form, no further editing or uploading of support material is possible.

When you submit your form, you will receive an automated confirmation email with a copy of your nomination attached.

If you do not receive a confirmation of submission email, then your submission has NOT been received. Check that you have hit the SUBMIT button.

#### Contact us:

For queries about the Arts Advisory Group contact us at **(07) 4741 2900** during business hours or email [mele@flinders.qld.gov.au](mailto:mele@flinders.qld.gov.au)

#### Your Details

\* indicates a required field

\*

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

#### Residential Address \*

Address

  

Address Line 1 is required.

Address Line 1 is required. If you are not Flinders Shire based, you must show a connection to the Flinders Shire.

#### Phone Number \*

Must be an Australian phone number.

#### Email \*

Must be an email address.

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### Website

Must be a URL.

### Do you identify with one or more of the following groups? \*

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Aboriginal people                               | <input type="checkbox"/> Older person (55+ years)      | <input type="checkbox"/> Men                                 |
| <input type="checkbox"/> Torres Strait Islander people                   | <input type="checkbox"/> Young person (up to 25 years) | <input type="checkbox"/> Emerging artists / Cultural Workers |
| <input type="checkbox"/> Australian South Sea Islanders people           | <input type="checkbox"/> Person with a disability      | <input type="checkbox"/> Other: <input type="text"/>         |
| <input type="checkbox"/> Culturally or linguistically diverse background | <input type="checkbox"/> Women                         |  |

### Have you previously been a RADF or Arts Advisory committee member? \*

- ☐ Yes ☐ No

### Indicate which art form/s you have an active interest/ involvement/ experience in? \*

- |   |                                      |  |
|---|--------------------------------------|--|
| <input type="checkbox"/> Community Arts and Development | <input type="checkbox"/> Visual Arts | <input type="checkbox"/> Writing                     |
| <input type="checkbox"/> Dance                          | <input type="checkbox"/> Craft       | <input type="checkbox"/> Multimedia                  |
| <input type="checkbox"/> Music                          | <input type="checkbox"/> Designs     | <input type="checkbox"/> Other: <input type="text"/> |
| <input type="checkbox"/> Museums and Cultural Heritage  | <input type="checkbox"/> Theatre     |  |

### Why would you like to join the Flinders Shire Council's Art Advisory Group Committee?

Please know, that all you need is an interest

### List any organisations/groups you are a member of and your membership status

For example, Chair of XX performing arts company

### If you know there will be specific periods of time in the year to come, when you will NOT be available to participate in RADF assessments? (indicate these below) \*

Committee memberships requires a dedicated commitment to assessing applications, attending meetings and contributing to the overall efficiency of the program.

## Confidentiality Agreement

\* indicates a required field

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- Failure to comply with provisions of the Local Government 2009 with regards to confidentiality may result in termination of the Members appointment
- All members of the Advisory Group shall sign a confidentiality agreement, please fill in the below form:

**THIS AGREEMENT is made on the \***

Must be a date.

Between the **Flinders Shire Council** and

**Your Name**

First Name

Last Name

I herewith agree that I must not whether during or after my membership of the Flinders Shire Council Arts Advisory Group, unless expressly authorised by the Chief Executive Officer or in accordance with the law, make any disclosure or use of:- Any information or trade secrets of the Council; The position of the Council or of an Councillor or Council Officer on any confidential matter; or Any other information whatsoever, the disclosure of which may be detrimental to the interest of Council or of any other person who has provided it to the Council on a confidential basis, unless I am required to disclose the information by law. I must use my best endeavours to prevent the improper publication or disclosure or use of any such information by anyone else. The termination or expiry of my membership of the Arts Advisory Group, for whatever reason, does not affect or derogate from my obligations of confidentiality set out above.

**I accept \***

☐ Yes

## Code of Conduct

\* indicates a required field

By accepting a role on the RADF Assessment Panel:

1.I commit myself to:

- actively assist applicants with advice about the RADF Program
- actively promote RADF in my community
- read and assess all RADF Applications and Outcome Reports in a fair manner
- participate in RADF training activities and policy development
- support the RADF Assessment Panel and work as a team member for the betterment of RADF

2.I will be fair, honest and treat all applicants with respect.

3.I understand and will abide by the [Information Privacy Act 2009](#) and [Right to Information 2009](#)

4.If a conflict of interest arises I will declare the nature of my conflict of interest and be exempt from the assessment process.

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5.I understand that any information an applicant includes in their application and all discussions surrounding the application/s is confidential.

6.I acknowledge that my public comments should reflect Council policy. During public debate, I will acknowledge when I am speaking in an official capacity as a RADF Assessment Panel member and when I am making a private comment.

7.I understand that I am not authorised to speak directly to the media or public on behalf of the Council unless otherwise determined and agreed by Council.

### Name

First Name

Last Name

### I accept \*

☐ Yes

**INFORMATION PRIVACY** The provisions of the Information Privacy Act 2009 (“the Act”) apply to documents in the possession of the Council or Arts Queensland. “Personal Information” means information or an opinion (including that information or opinion forming part of a database) whether true or not and whether recorded in material form or not, about an individual whose identity is apparent, or can be reasonably be ascertained, from the information or opinion. In performing your obligations as a RADF Committee Member, you must:

a. comply with Parts 1 and 3 of Chapter 2 of the Act as if you were the Council; b. not use or transfer outside of Australia Personal Information obtained under this Agreement, unless required or authorised by law; c. not disclose Personal Information obtained as a RADF Committee Member without the written agreement of the Council, unless required or authorised by law; d. immediately notify the Council if you become aware that a disclosure of Personal Information obtained under this Agreement is, or may be, required or authorised by law; e. fully co-operate with the Council to enable the Council to respond to applications for access to, or amendment of, a document containing Personal Information and privacy complaints; and f. comply with such other privacy and security measures as the Council advises you in writing from time to time.

**RIGHT TO INFORMATION** The provisions of the Right to Information Act 2009 apply to documents in the possession of the Council or Arts Queensland. This means that applicants may apply for any documents relating to the RADF program, including documents associated with RADF applications or with RADF Assessment Panel membership. The Council or Arts Queensland may be required to disclose such documents (in full or in part) and to publish these documents in a disclosure log on their websites. You must keep professional, accurate and impartial records of your considerations and assessments. If you are unable to act impartially in relation to a particular application, please advise the Council immediately.